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ARMY REGULATION
No. 672-13

HEADQUARTERS
DEPARTMENT OF THE ARMY
WASHINGTON, DC 7 November 1975

DECORATIONS AND AWARDS

SECRETARY OF THE ARMY AWARD FOR PROJECT MANAGEMENT

Effective 15 December 1975

This regulation establishes policies, assigns responsibilities, and prescribes for the conduct of the program for a Secretary of the Army Award for Project Management for the Active Army. Local supplementation of this regulation is permitted but is not required. If supplements are issued, Army Staff agencies and major Army commands will furnish one copy each to HQDA (DAMA-PPM-M) WASH DC 20310.

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1. Purpose. This regulation prescribes a program for a Secretary of the Army Award for Project Management, established under the general provisions of AR 672-5-1, to officially recognize the accomplishments of the Army's outstanding project managers. This award will complement the Army Awards and Decorations provided for in AR 672-5-1 by distinguishing project managers whose outstanding accomplishments and contributions warrant special recognition.

2. Scope. This regulation applies to all materiel developing agencies (as explained in AR 70-1), even though it is currently recognized that the US Army Materiel Command (AMC) has responsibility for most of the project managers who are eligible for this award. The provisions for eligibility for this award do not apply to the Army Reserves or the Army National Guard.

3. Basis for the award. This award will provide recognition of outstanding performance based on the success of the project manager in the overall management of the project.

4. Accoutrements. The Secretary of the Army Award for Project Management will consist of a suitably engraved plaque and a Letter of Commendation signed by the Secretary of the Army.

5. Eligibility for awards. Any Army project manager, as explained in the appendix in AR 70-

17, is eligible to receive the Secretary of the Army Award for Project Management if he is duly nominated and selected in accordance with the criteria and procedures in this regulation.

6. Responsibilities. *a.* The awarding authority for this program is the Secretary of the Army. The Deputy Chief of Staff for Research, Development, and Acquisition will exercise General Staff supervision over the program and is responsible for its administration.

b. Within their respective commands, the CG AMC; the Chief of Engineers; The Surgeon General; the CG US Army Computer Systems Command; and the CG US Army Security Agency will insure that outstanding achievements by project managers are appropriately recognized by the actions prescribed in this regulation.

7. Criteria. The Secretary of the Army Award for Project Management may be conferred upon an eligible project manager whose contribution was made or culminated during the previous year (ending 30 June) and whose selection is based on the following criteria:

- a.* Resources management.
- b.* Management technique and innovations.
- c.* Project complexity.
- d.* Personal qualities (e.g., leadership and ingenuity).

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8. Number and timing of awards. Based on recommendations of the review board (para 9d and e below) the Secretary of the Army will grant (in November of each year) usually only one award.

9. Nomination and selection. a. The CG AMC and commanders of other materiel developing agencies with project managers will submit nominations (by 31 July of each year) to HQDA (DAMA-PPM). Any one materiel developer should submit no more than three nominations. All nominations will be approved personally by the major Army commander concerned.

b. Nominations sponsored by a command other than the parent command will be staffed with the parent command by the nominating command for concurrence and forwarding, as appropriate. Nominations by other than parent commands will be included as part of the total limitation of three per materiel developer.

c. Nomination for the Secretary of the Army Award for Project Management will include ten copies of the following information:

(1) Name, grade, and organizational title of nominee and a brief statement of officially assigned responsibility for his project management office.

(2) A description of the achievement of outstanding overall project management based on the criteria in paragraph 7, not to exceed two single-spaced pages.

d. A board, chaired by the Vice Chief of Staff, Army, and including as members the ASA (R&D), ASA(I&L), ASA(FM), DCSRDA, and DCS LOG, will consider the nominations.

e. The board will submit recommendations to the Secretary of the Army for approval by 30 September of each year. The board may recommend one, or more, or none.

f. In the event of selection, each nominating commander will be prepared to submit the following on short notice:

(1) A biographical sketch of the nominee.

(2) A proposed citation that may be read at an appropriate awards ceremony.

(3) Two copies of an 8- by 10-inch glossy, black and white photograph of the nominee (head and shoulders).

(4) A 100-word, unclassified summary of the nominee's outstanding achievements that is suitable for use as a press release.

10. Minimal paperwork. Care will be taken at all levels of award review to keep paperwork in connection with these awards to a minimum.

The proponent agency of this regulation is the Office of the Deputy Chief of Staff for Research, Development, and Acquisition. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) direct to HQDA (DAMA-PPM-M), WASH DC 20310.

By Order of the Secretary of the Army:

FRED C. WEYAND
General, United States Army
Chief of Staff

Official:

PAUL T. SMITH
Major General, United States Army
The Adjutant General

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